

TOCKENHAM PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL EXTRAORDINARY MEETING HELD ON
Wednesday 26th November 2025 at 6pm

Present: Cllr Diana Kirby; Chair (DK), Cllr Kevin Woolnough (KW), Cllr Julie Marshall (JM), Cllr Ian Carter (IC), Emily Bourne; Clerk (EB).

AGENDA

1. Apologies for absence.

None.

2. Declaration(s) of Interest - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007.

None.

3. Safeguarding Policy

Members discussed the policy.

It was agreed Councillor Julie Marshall will be the Safeguarding Reporting Officer and her name and telephone number would be included in the policy to reflect this.

DK to speak to the insurance company regarding any Safeguarding implications for insurance purposes.

The Safeguarding Policy was approved however it is to be reviewed in the January 2026 meeting. Also, in January EB to confirm how many policies the Parish Council have how often these should be reviewed.

EB to investigate other policies the Parish Council might require.

4. Update on Surveyor's Quotes

The company IC contacted advised they did not carry out commercial surveys. KW advised he had received two quotes. A third quote had been requested, but the company, despite being contacted several times, did not provide a quote. Two quotes to be included on the January agenda for Council's approval of their preferred quote.

Update on legal work for the David Barnes Community Hall Trust

IC advised the lawyer was unable to undertake any work until the client (i.e. The David Barnes Community Hall Trust) exists. Therefore until the application is approved by the Charity Commission no legal work can be undertaken.

5. Close

Meeting closed: 6:45pm